

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING
TUESDAY 3rd November 2020 AT 7.30PM
WOULDHAM VILLAGE HALL**

This meeting took place via Zoom due to Covid restrictions

Present: Cllr Bell, Cllr Head, Cllr Parris, Cllr Rimmington, Cllr Baker, Cllr Gray, BC Davis, BC Dalton. N Grimes Clerk, 4 members of public

Vote: Voting sheets had been delivered to the Parish Council and returned to the Clerk.

6 votes were received. The result between the 2 candidates was a tie so the Chair makes the casting vote. Mark Savaryn wins the nomination.

1.	APOLOGIES: Cllr Marr, Community Warden	
2.	MINUTES The minutes of the Parish council meeting held on the 8 th September were proposed by Cllr Bell and seconded by Cllr Rimmington to be a true record of proceedings. Minutes for the meeting held on 6 th October were proposed by Cllr Bell and seconded by Cllr Gray It was agreed by all other councillors that the minutes were to be signed by the Chairman.	
3.	MATTERS ARISING FROM MINUTES Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda.	
4.	DECLARATIONS OF INTEREST Cllr Head Grounds maintenance	
5.	EXTERNAL REPORTS	
5.1	Borough Councillor: BC Davis. Discusses the state of the TMBC Local Plan.	
5.2	The new Local Plan is under a public inquiry and the inspectors say there are serious legal flaws. The next stage is postponed until April, it has already taken TMBC 5 years to reach this point, if it is thrown out it will leave the Council virtually defenceless against developers.	
5.3	The Winter Field application in E Malling that TMBC threw out because it didn't fit the local plan, has gone to appeal, The result will be very important and will guide us for future applications. A large development in Ditton is about to be under application.	
5.4	Having no effective local plan will affect the Southern extension, TMBC has run out of sites in the old plan therefore developers can put in applications just about anywhere they like.	
5.5	Cllr Parris: Until the new plan is accepted isn't the old plan continuing? BC Davis: No, there is no common sense involved. Cllr Rimmington: How does this happen in other districts? BC Davis: Depends on what stage they were at, TMBC were not further enough along. County Councillor: No response from the CC	
	Police report Wouldham High St: Car stolen	
	Neighbourhood Watch Scheme: Following extension advertising for a NHW for Wouldham, there was only one response. Apart from knocking on doors there is not much else we can do. Eddy to move the posters around the village.	

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	<p>The problems with nitrous oxide were raised at the West Kent NHW and the crime prevention officer is offering some outreach to youth club etc, Crime prevention officer will visit PCV for a full site visit for issues like crime prevention, Stephen to send over leaflets.</p> <p>Cllr Gray states that the Youth club has not been running since Covid so probably won't run until Easter. The age group is 10-14 and nothing specific has been brought to their attention. Not sure outreach service is required at the moment.</p> <p>Cllr Parris thanks Cllr Rimmington for the information which is always helpful, it is a problem and asks for the information on the danger to remain in the Community News, we need to advise how dangerous it is.</p> <p>Cllr Head states they collected so many she had to ask TMBC how to dispose of them safely.</p> <p>Asks Clerk to send info to other PC's in the area.</p> <p>Dark zone runs all through PV</p> <p>Cllr Rimmington: The Crime prevention officer will also look at the dark zone in PV. There are no street lights at all in the Evabourne development.</p> <p>Cllr Bell states that a dark zone is a temptation and not helpful for people walking the streets, does not think a request to KCC for street lighting will get any traction because of the impact of visual light pollution.</p> <p>BC Davis states that street lighting is down to KCC, planning down to TMBC, he will speak to TMBC about it.</p> <p>Discussion on the benefits/disadvantages of street lighting. The fact that every house has a light which should come on when someone walks past but these get turned off by the resident, this was part of the original planning. There were street lights in the original plans but they didn't get built, there have been so many applications for PV that it is difficult to look back at all the various conditions.</p> <p>Cllr Rimmington will forward the report from the CPO on the street lighting when he gets it.</p>	Clerk
<p>6. 6.1 6.2 6.3 6.4</p>	<p>PLANNING</p> <p>Planning applications considered and commented upon by the Planning Committee</p> <p>Planning consents issued:</p> <p>TM/20/01543/FL Peters Village medical centre.</p> <p>Any concerns we raised on behalf of a couple of residents were obviously topped by the number of residents who wanted the centre to go ahead. BC Davis says the BC's went through the plan very carefully with the planning officer and that this plan was the least worst option.</p> <p>TPO for tree outside 97 High St</p> <p>The PC received a TPO from TMBC for a tree outside 97 High St.</p> <p>Cllr Parris is concerned that the 2 large trees in this area are lifting concrete and she is concerned about drains and walls being undermined by the roots. She has spoken to TMBC but they appear unconcerned. The residents of 97 can appeal for the trees to be felled.</p> <p>Planning applications refused:</p> <p>Other planning issues:</p>	

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	<p>In the latest traffic survey it shows that volume has increased from 6345 cars (2016) to 24554 cars (2020)</p> <p>The information on speeding (taken from 2nd survey carried out Oct 2020) shows this:</p> <p>Northbound total 12118 pw, 25-31mph 619, 31-37mph 44, 37-43mph 8 Southbound total 12073 pw, 25-31mph 1015, 31-37mph 100, 37-43mph 6 Total vehicle % figures. Cars driving 25-31mph 7% Cars driving 31-37mph .6% Cars driving 37-43mph .05%</p> <p>Note the difference in speeding northbound to southbound.</p> <p>This plan will displace 20-25 cars from the High St, KCC have no plan for these cars, the only areas available in the village being the bottom of the Rec and the village green.</p> <p>The PC think the village should be told about displaced cars.</p> <p>KCC have stated that this proposal will take approx. 2 seconds off one car journey as opposed to 20 minutes saved by using the High St.</p> <p>There are 5 features on proposal, 2 very low speed bumps, 1 visual aid (painted on the road) and 2 build outs which are for safety issues only and not related to traffic calming.</p> <p>The BC's state that this is a proposal only, any issues can be raised during the consultation, if more than 5 complaints are made the plan will go to the JTB. This entire issue was brought about by bad planning in the initial PV/bridge plans. Discussion on the lack of consensus in Wouldham, residents who do not live on the High St do not understand the difficulties and many residents want access to the bridge, this is the same with every suggestion that has been made. The idea that cars can be directed along Pilgrims Way has been rejected as being too expensive.</p> <p>The PC would like to know why the STC and KCC are not looking at the actual issues which is volume of traffic.</p> <p>Time frame: KCC said 3 months for the consultation but the work will not be carried out until the next financial year. Ian Grigor has not replied to the PC regarding the £50K he said was available at meeting in February 2020.</p> <p>VOTE: Cllr Head proposes: on the grounds that cars coming through the High St will be slowed by 2 seconds and that 25 cars may be displaced; and that this does not deal with the volume of traffic, the PC should reject this plan. Cllr Parris seconds. All agree.</p> <p>Clerk to write to STC to explain the comments of the PC.</p>	
9.	<p>STREET LIGHTING: Light on Hall Road still out School lights off so unlit All lights have now been converted, UMSO have been informed, clerk will inform the PC about difference in bills.</p>	Clerk
10.	<p>FOOTPATHS/PROW Nothing to report</p>	
11.	<p>ALLOTMENTS: Nothing to report</p>	
12.	<p>PETERS VILLAGE Cllr Baker has reported the platforms on Village Rd and Keepers Cottage Lane, the bricks have sunk on crossing point</p>	

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	<p>Discussion on who is responsible and that they are not fit for such a large volume of traffic. KCC have adopted the roads.</p> <p>Discussion on the fact that Trenport have said these roads are estate roads only and not fit for a large volume of traffic.</p> <p>Cllr Baker has reported to Trenport that the bus shelters are very dirty and should be cleaned by the maintenance company.</p> <p>Storm drains are missing padlocks again. Report to Shirley</p>	
13.	<p>WOULDHAM COMMON:</p> <p>Had final cut for the winter and litter picked</p>	
14.	<p>VILLAGE HALL:</p> <p>Gone into lock down again, JB will still be staying and doing their own cleaning, no other users.</p> <p>New hall: The buyers solicitors are talking to the buyer. Hold up is legal items related to covenants. Waiting for Trenport to respond about 13.33 to confirm that “building” does not relate to a new hall. Especially as they were so supportive in 2011.</p> <p>Discussion on buying a UV covid preventer, have put off due to the number of users in the hall.</p>	
15.	<p>RECREATION GROUND:</p> <p>Barrier for car park:</p> <p>Some residents are unhappy but the car park is for residents. Vans using the car park, some of them do not live in Wouldham, some are used for business storage and we have to protect the car park from travellers. Vans also park in the car park to use the Medway Inn meaning there are no spaces for returning residents.</p> <p>An irresponsible few make it difficult for all.</p> <p>The barrier will have a code lock.</p> <p>Clerk to put reasons on FB.</p>	Clerk
16. 16.1	<p>GENERAL VILLAGE BUSINESS:</p> <p>Discuss and approve matters for Community Magazine:</p> <p>Nitrous oxide, height barrier – put reasons, Litter Warden.</p> <p>The PC shortlisted the applications. Clerk interviewed the top 2 applicants, there was nothing between them so clerk recommends the person with the highest votes from the PC. She will inform the applicants and set the new litter warden up with safety equipment and payroll.</p> <p>Discussion on buying a trolley or asking TMBC to collect the waste bags from the village, discussion on buying a trolley or if we still have one, discussion on putting a bin in PV next to the power station.</p> <p>Clerk states that this is a new service we are offering and that the rules may change as we start up.</p> <p>Cllr Baker: has asked Trenport for more bins but did not get a response.</p> <p>Tommys on green:</p> <p>Cllr Bell has purchased one Tommy and one has been donated by the Royal Engineers, discussion on where they will go</p> <p>The Village Green, PV roundabout, the cemetery.</p> <p>The PC agree to purchase another Tommy.</p> <p>All agree to put the new large poppies on lampposts for next year from the top of the High St to the top of Village Road.</p> <p>Cllr Rimmington suggests entering Village in Bloom as something for village to work towards after covid. Clerk to find out details.</p>	

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<p>17.</p> <p>17.1</p> <p>17.2</p>	<p>ADMINISTRATIVE AND FINANCIAL MATTERS:</p> <p>Approval of accounts signed by Finance Committee Cllr Bell has signed off the invoices, Cllr Baker to countersign.</p> <p>Increasing number of councillors: There does not seem to be a rule on numbers of Councillor v. residents. As residences increase they might increase the councillors when they review the boundaries before the next election Discussion: There were 9 Councillors on the PC pre 2015 but the PC struggled to get Councillors so they requested the numbers drop to 8. There is always more than one applicant to be Councillor and it seems a shame to turn down willing volunteers. With the parish growing workload has increased and it would be a good idea to get extra help. The Chair would like to wait until the new borough areas and the next election but as this is not until 2023, the Clerk will look into applying. VOTE: Clerk to look into applying then the PC to evaluate the situation. Propose Cllr Rimmington Second Cllr Parris. All agree.</p>	<p>Clerk</p>
<p>18.</p>	<p>CORRESPONDENCE: None</p>	
<p>19.</p>	<p>DATE OF NEXT MEETING: December 1st 2020 All agree to a zoom meeting</p>	
<p>20.</p>	<p>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK: Cllr Baker asks about lack of noticeboard in PV. The noticeboard in PV is broken as it was installed incorrectly. The clerk has applied for a members grant to restore the solid noticeboards in the village and one of these will go into PV. If the grant is not forthcoming then the refurbishment can come out of special projects. Cllr Bell: Next year's Precept will be started soon, if any Councillors want anything on the precept please let the clerk know. The PC will have the draft precept by the December meeting to agree in the January meeting.</p> <p>Meeting ends 21.45</p>	

Finances up to October 28th 2020							
Current account Nat West				£ 48,307.87	£ 50,875.61		
Savings account Nationwide				£ 20,433.36			
Monies belonging to Youth Club				£ 1,063.56			
Monies belonging to Fun Day				£ 1,109.18			
Monies belonging to Food bank				£ 596.50			
Monies from car park donations				£ 255.00			
Receipts up to October 28th							
02/10/2020	T&M	Grant		£ 500.00			
06/10/2020	EDF	Refund		£ 37.98			
09/10/2020	Fish and chip van			£ 60.00			
14/10/2020	HMRC	VAT refund		£ 1,905.35	£ 2,503.33		
Payments made up to October 28th							
02/10/2020	EE	Phone		£ 15.00			
02/10/2020	EDF	CCTV		£ 15.00			
05/10/2020	Google	Email		£ 4.97			
06/10/2020	Zoom			£ 143.88			
07/10/2020	F Rance	Litter warden		£ 167.52			
07/10/2020	Streetlight	Convert x 4		£ 1,560.00			
07/10/2020	KCS	Antiseptic liquid		£ 13.49			
07/10/2020	PKF	Audit		£ 480.00			
07/10/2020	HMRC	PAYE		£ 186.27			
07/10/2020	SJS	Allotments		£ 330.00			
07/10/2020	K&M	Traffic survey		£ 690.00			
07/10/2020	N Grimes	Office rental		£ 181.66			
07/10/2020	N Grimes	Salary&expenses		£ 978.24			
13/10/2020	Ryman	stationary		£ 9.99			
14/10/2020	Voucher			£ 50.00			
14/10/2020	Voucher			£ 53.50			
16/10/2020	Neighbourhood Watch			£ 100.00			
16/10/2020	Water	Allotments		£ 523.75			
23/10/2020	E On	streetlights		£ 27.91	£ 5,531.18		
Payments to be agreed November meeting							
	Thompson Elphick	Payroll		£ 210.00		ESTIMATED BALANCES	
	N Grimes	Salary&expenses		£ 1,007.59		Nat West	£ 45,788.45
	N Grimes	Office rental		£ 201.66		Nationwide	£ 20,458.10
	All Saints	Community news		£ 250.00		Fun Day	£ 1,109.18
	All Saints	Churchyard		£ 500.00		Youth Club	£ 1,063.56
	F Rance	Litter warden		£ 302.29		Food Bank	£ 596.50
	Google	Email		£ 4.97		Car park	£ 255.00
	E On	streetlights		£ 27.91			
	EDF	CCTV		£ 15.00	£ 2,519.42		

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